

Fees

Introduction Only

includes

- Provide rental valuation
- Advising on compliance with Gas safety, furniture and furnishings and electrical safety
- Advertise the property, carry out viewings, selecting tenants
- Take up reference and credit checks as appropriate
- Advise on transfer of utilities
- Collect first advance rental and security deposit and pay to Landlord and chosen Deposit Protection scheme

Cost 2.5 weeks of one month's rent + VAT
Plus

£120 for a Tenancy agreement Including VAT
£180 for an inventory Including VAT

**The arrangement, preparing and delivering a
Section 13 for an annual rent increase
– £60 Including VAT**

Letting Service Plus

includes

- Provide rental valuation and advice as required
- Advertise the property selecting tenants, arranging/ carrying out viewings, obtain references and credit checks
- Advising on and assist with transfer of utilities
- Collecting advance rental and security deposit on date of occupancy
- Receiving ongoing rental payment and forwarding to owner on monthly basis and provide a monthly statement
- Draw up the Tenancy Agreement and arranging signature(s)
- Preparation of an Inventory & Schedule of Condition
- Advising on compliance with Gas safety, furniture and furnishings and electrical safety – we can arrange any of these to be carried out by our regular gas safe plumbers and electricians
- Collecting monthly rent
- The check out of the property when tenant vacates and re-advising the utility providers
- Dealing with the return of the deposit and any deposit disputes

Cost 9% of monthly rent + VAT
Tenant set up fee of £400 Including VAT

**The arrangement, preparing and delivering a
Section 13 for an annual rent increase
– £60 Including VAT**

*This fee will cover: Preparing the Tenancy Agreement, setting up the deposit in 'The deposit protection service' and processing it when a tenant moves out, a detailed, comprehensive inventory/ schedule of condition and the check out procedures.

Fees

Full Management

includes

- Provide a rental valuation of the property and advice as required
- Advertise the property, selecting tenants, arranging/carrying out viewings, obtaining references and credit checks
- Prepare an inventory and schedule of condition
- Advising on and assist with transfer of utilities
- Collecting advance rental and security deposit on date of occupancy
- Receiving rental payments and forwarding to owner on monthly basis
- Provide a monthly statement by email
- Draw up the Tenancy Agreement and arrange signature(s)
- Preparation of an Inventory & Schedule of Condition
- Advising on compliance with Gas safety, furniture and furnishings and electrical safety we can arrange any of these to be carried out by our regular gas safe plumbers and electricians
- Regular inspections of property
- Arranging repairs, maintenance or replacements.
- The check out of the property when tenant vacates and re advising the utility providers
- Dealing with the return of the deposit and any deposit disputes

Cost 11% of monthly rent +VAT
Tenant set up fee of £400.00 Inc.VAT*

**The arrangement, preparing
and delivering a Section 13 for an
annual rent increase – £60 Including VAT**

*This fee will cover: Preparing the Tenancy Agreement, setting up the deposit in 'The deposit protection service' and processing it when a tenant moves out, a detailed, comprehensive inventory/schedule of condition and the check out procedures.